

KOHIMA SCIENCE COLLEGE

Autonomous Govt PG College

JOTSOMA

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report 3

June 2020

*SLQAC, Department of Higher Education Action Plan
to Achieve 100% NAAC Accreditation of Private Colleges
by 2020*

Kohima Science College
Autonomous Govt PG College
Jotsoma

A brief report of the action taken following the UGC-NAAC, Bangalore identifying Kohima Science College, Jotsoma as a mentor-college and the SLQAC, Department of Higher Education, Govt of Nagaland Action Plan to Achieve 100% NAAC accreditation of private colleges in Nagaland by 2020. (The first two reports were submitted in March & May, 2019)



Dr Lily Sema

Principal



Dr Seytekhrielle Whiso

Coordinator, IQAC

CONTENTS

1. Itinerary

2. Report

3. Letters

4. Photos & Clippings

5. Abbreviations

Mentoring Non-Accredited Colleges

Itinerary and Action Plan

Sl No.	Name of the HEI	Date of Visit	Proposed Activity
1	Baptist College, Mission Compound, Kohima	Nov 11, 2019	Orientation & Discussion
2	Mountain View Christian College, Phezha, Nerhema	March 16, 2020	Orientation & Discussion

Mentor College: Kohima Science College, Jotsoma

Action Taken report

A four-member team from the Steering Committee, IQAC, Kohima Science College, Jotsoma visited Baptist College, Mission Compound, Kohima on 11 November, 2019. The team had an Orientation and a Q & A session with the Principal, faculty and staff of the college on issues relating to UGC-NAAC Assessment & Accreditation. The Coordinator gave a power point presentation about the Institutional Information for Quality Assessment (IIQA), and the Seven Criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF). The latest manual (effective from July 2017) with major changes like QIM (Qualitative Metrics) and QnM (Quantitative Metrics) were also presented. This was followed by a time of discussion.

1. Name of the college & Address : Baptist College, Mission Compound, Kohima & sechu-Zubza
 2. Year of establishment : 1982
 3. Principal : Dr Kekuchol Pusa
 4. IQAC & Composition : It has a 17- member IQAC representing various stakeholders of the college.
 5. Coordinator, IQAC : Mr. Kezhalehou Zatsu, Asst Prof. Dept of Commerce
 6. Type of institution & faculty : Co-ed with dual faculty (Arts & Commerce)
 7. Number of teachers & students : 30 teachers (10 PhDs) & 1100 students
 8. Subject offered : (with Honours) English, Sociology, History, Political Science, & Commerce
 9. ECAs : Very active EU and NSS. It has the Alumni Association with provisions for online registration. The Kohima campus has a basketball and tennis court.
 10. Any other information : The college, run under the aegis of the Angami Baptist Church Council (ABCC), has two campuses: Kohima and, Riikhouba, Sechii-Zubza. The new campus at Sechii-Zubza is large and ideally located. Good hostel facilities are available for both girl- and boy-students at the Sechii campus. The college can be reached at bapcollege@gmail.com and www.baptistcollege.in.
 11. Remark : The college has been preparing to submit its IIQA. It is also actively working on the SSR. Further interface with the mentoring college will continue. An Academic and Administrative Audit (AAA) will greatly help.
- Enclosed:
1. Attendance Sheet
 2. Photos

Members: Dr Seyiekhrielie Whiso, Dr Tiakaba Jamir, Dr Daniel Kibami, Dr Meniele Nuh

MENTORING PROGRAM WITH BAPTIST COLLEGE, KOTAKA

THURSDAY 21/11/2019

Name	Designation	Signature
1. DA. KERUCHOL PUSA	OFFICIATING PRINCIPAL	[Signature]
2. Dr. Kewepfizu Loh	Vice Principal	[Signature] 21/11/19
3. Megosieno Mor	Asst. Professor	[Signature] 21/11/19
4. Dr. Isenbeni	Asst. Professor	[Signature] 21/11/19
5. Piiilhoui mor	Asst. Professor	[Signature] 21/11/19
6. Angel Mern	Librarian	[Signature] 21/11/19
7. K. PETER	Asst. Prof.	[Signature] 21/11/19
8. Dr. Chiele Mern	Asst. Prof	[Signature] 21/11/19
9. Kezholese thapri	Asst. Prof	[Signature]
10. Chubutse Naro	Asst. Prof.	[Signature]
11. Vincent Kent	Asst Prof.	[Signature]
12. Kezhalethou Zate	Asst. Prof.	[Signature]
13. Kilio Riechia	Asst. Prof.	[Signature]
14. Khounyo Dolin	Student Counselor	[Signature]
15. Dr. H.N. Singh	Asst. prof.	[Signature]
16. Dr. S.K. Pandey	Asst. Prof & Head (Com)	[Signature]
17. Dr. Sasi Kumar A	Asst. prof.	[Signature]
18. Kethesenuo nedeg	Asst. prof	[Signature] 21/11/19
19. Loly Choptie	Asst. Prof.	[Signature] 21/11/19
20. Dr. Sentinero	Asst. Professor.	[Signature] 21/11/19
21. Assla C. Jamir	Asst. Prof.	[Signature]
22. Naro.	Asst. prof.	[Signature]
23. Dr. Murbem	Asst. Prof.	[Signature]
24. S. Konthunglo Ezung	Asst. Prof.	[Signature]
25. Siivilie Venud	Asst. Prof.	[Signature] 21/11/19
26. Machileule Hau	Asst. Prof.	[Signature] 21/11/19
27. Meisongulia	Asst. Prof.	[Signature] 21/11/19
28. BEYIESILIE viipri	Asst. Prof.	[Signature]
29. L. Iridelong Ridy	Asst. Prof.	[Signature]
30. NAKOLA CHUSA	Vice Principal	[Signature] 21/11/19
31. Dr. Daniel Kihami	Asst. Prof IBAC	[Signature] 21/11/19
32. Dr. T. TIAKABA JAMIR	Asst. Prof. IBAC	[Signature]
33. Dr. Mevile Nuh	"	[Signature]
34. Mr. Seje White	"	[Signature]

Action Taken report

A seven-member team from the Steering Committee, IQAC, Kohima Science College, Jotsoma visited Mountain View Christian College, Phezha, Nerhema on 16 March, 2020. The team had an Orientation and a Q & A session with the Principal, the Educational Visionary Forum, faculty and staff of the college on issues relating to UGC-NAAC Assessment & Accreditation. The Coordinator gave a presentation about the Institutional Information for Quality Assessment (IIQA), and the Seven Criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF). The latest manual (effective from July 2017) with major changes like QIM (Qualitative Metrics) and QnM (Quantitative Metrics) were also presented. This was followed by a time of discussion

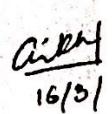

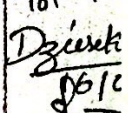


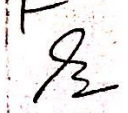
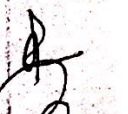





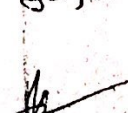


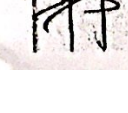
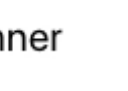
1. Name of the college & Address : Mountain View Christian College, Phezha. Nerhema
2. Year of establishment : 1991
3. Principal : Part-time
4. IQAC & Composition : Yet to form the IQAC.
5. Coordinator, IQAC : NA
6. Type of institution & faculty : Co-ed with mono faculty (Arts)
7. Number of teachers & students : 10 teachers & 1 Librarian
8. Subject offered : (with Honours) English, Education, Economics, Sociology, Political Science, & History.
9. ECAs : The college is introducing Livelihood Skill Training for Self-Employment.
10. Any other information : The college has relocated to a new campus recently. It is ideally located for an educational institution. It has hostels for girl- and boy-students. It has been providing free admission to some students. Transport facility for faculty and students is available.
11. Remark : The college in its new avatar functions under the aegis of the Educational Visionary Forum. The EVF is membered by concerned Nerhema citizens from diverse fields. It is chaired by Mrs Lithrongla Tongpi Rutsa, ADC, Kohima.

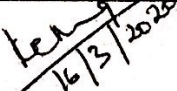
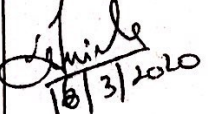
Enclosed:

1. Attendance Sheet
2. Photos

Members: Dr Seyiekhrielie Whiso, Ms Kevilhounainuo Nagi, Dr Tiakaba Jamir, Dr Chetan Kachhara, Dr Mhathung Yanthan, Dr Daniel Kibami, Dr Meniele Nuh

Nentee College visited on 16th March
(Thombui View College)

Sl. NO.	NAME	DESIGNATION	CONTACT NO	SIGN
1.	CUKHOLI RHAKHO	Asst. Prof	8794242631	 16/3/1
2.	METSOI KHIAMNIUNGAN	Asst. Prof	8014269882	 16/03/2
3.	DZIESEKHONVO MERE	Asst. Prof.	7640813625	 16/3
4.	Shiishelhouli Chadi	EVP member	9862231414	 16/3
5.	Lithwongle Tongyi Rutea	Chairman, Management Board	9436070607	 16/3
6.	Dr. Seijekhaidei Uchid	Asst. Prof	9856127944	 16/3
7.	Dr. T. TAKASA JANIR	Asst. Prof.	9436011339	 16/3
8.	Dr. Daniel Kibaroni	Asst. Prof	9612310952	 16/3
9.	Dr. Chetan Kachua	"	9436216585	 16/3
10.	Dr. Ka Tsunha	Chairman	943600622	 16/3
11.	M. MARCUS	EVP member	9856582872	 16/3
12.	Rongsenkala Longkumer	DEAN	7005806068	 16/3
13.	Ngannongi Kikon	Asst. Prof	7005642151	 16/3
14.	BWEYHONLE KHING	Asst. Prof	7005636609	 16/3
15.	Vepelo Koza	Asst. Prof.	8732091132	 16/3
16.	TEMSUJUNGLA	Asst. Prof.	7005040859	 16/3
17.	Aosenla Longchar	Asst. Prof	8119887975	 16/3
18.	Limithun Tongpe	librarian	7005968832	 16/3
19.	Deepak Ratna	Office Asst.	7005225121	 16/3
20.	Sungjemmenle	Asst. prof	8258940388	 16/3

NAME	DESIGNATION	CONTACT NO.	SIGNATURE
Kavithamsino nagi	Associate Prof. (IOAC)	9436001599	 16/3/2020
Dr. Mhathung Yanthan	Asst. Prof (IOAC)	9496674265	
Dr. Moniele Nib	Asst. Prof (IOAC)	9612833298	 16/3/2020

श्री. धीरेन्द्र पाल सिंह
निदेशक
Prof. D. P. Singh
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

2nd May 2017

F.19.26/EC(SC-24)/DO/2017/25.2

The Principal
Kohima Science College
Jotsoma
Kohima - 797002
Nagaland

Dear Principal,

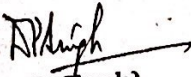
Greetings from NAAC!

I am glad to inform you that the outcome of the Assessment and Accreditation (A&A) exercise of your institution has been processed and approved by the Standing Committee constituted by the Executive Committee to examine the peer team reports and declare the accreditation results. Your institution has been **Accredited** with a **CGPA of 3.42** on a seven point scale at **A Grade** valid for a period of five years from 02/05/2017. The result is already uploaded on NAAC website. The original certificate of accreditation with the quality profile will be dispatched to the institution in due course. I am sure that the detailed peer team report handed over to you during the exit meeting along with the quality profile will enable the institution to initiate further quality enhancement measures.

As per the new guidelines of NAAC, it is mandatory for institutions to retain the Self-Study Report (SSR) uploaded on the institutional website for A&A by NAAC until the completion of validity period of A&A. The SSR should not be password protected and accessible to all the stakeholders. Institutions are also requested to take note of the mandatory requirement of submitting Annual Quality Assurance Report (AQAR) and uploading them on the institutional website on regular basis. Failing to submit the AQARs annually, institutions will not be eligible for the next cycle of accreditation. For details on the revised guidelines, please visit our website: www.naac.gov.in from time to time.

With best wishes,

Yours sincerely,


(D. P. Singh)

श्री. ओ. बाक्स नं. 1075, नागरभावी, बेंगलूरु - 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA

दूरभाष Phone : +91-80-23210267, 23005112, 114, 115 फेक्स Fax : +91-80-23210268

ई-मेल : e-mail : director.naac@gmail.com वेबसाइट Website : www.naac.gov.in

Former Vice-Chancellor, BHU, Varanasi, Dr. H.S. Gour University, Sagar & Devi Ahilya University, Indore

प्रो. एस.सी. शर्मा

निदेशक

Prof. S.C. Sharma
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

F. No.13-20/DS/2018

Dated: 7-9-2018

The Principal,
Kohima Science College, Jotsoma,
Kohima – 797002,
Nagaland

Dear Madam/Sir,

Sub: Mentoring the Non-Accredited Institutions–reg..

NAAC has touched every stakeholder of higher education in one way or the other, either directly or indirectly and 'Quality' has become the buzzword on the academic campuses today. During its existence of more than two decades, NAAC has also networked with the Central Government, State Governments, other higher education agencies and policy making bodies in the country to recognise the output of NAAC and use the accreditation grade as an important facilitative tool. With its rich experience of conducting more than eleven thousand accreditation visits, the NAAC is poised to give a new direction to the Quality Assurance process in India. UGC envisages to accredit every institution in India with a minimum score of 2.5 CGPA by the year 2022. This can be an achievable target only with involvement of colleges who have been accredited by NAAC with more than 3.26 CGA as mentors. Hence your institution has been identified as one.

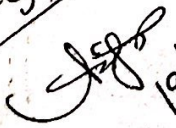
NAAC has prepared a detailed work plan for the same. The preliminary task for a mentor institution is to identify at least 10 non-accredited colleges in the geographic vicinity of your institution. May you please identify such institutions and provide the list of the same. The mentor institution would formally induct such non-accredited colleges that would enable and assist the institute to successfully get them-self accredited by NAAC.

Kindly provide the list of such Non-NAAC accredited institution on before 20th September 2018 and oblige.

Thanking you with regards,

Yours faithfully,


(Prof. S.C. Sharma)
Director

IQAC Co-ord.

19/9/18

पो. ओ. बाक्स नं. 1075, नागरभावी, बेंगलूरु – 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA
दूरभाष Phone : +91-80-23210267 (D), 23005112, 114, 115, फेक्स Fax : +91-80-23210268
ई-मेल : e-mail : director.naac@gmail.com वेबसाइट : Website : www.naac.gov.in



**GOVERNMENT OF NAGALAND
DIRECTORATE OF HIGHER EDUCATION
NAGALAND: KOHIMA.**

**STATE LEVEL QUALITY ASSURANCE CELL
(SLQAC)**

**ACTION PLAN TO ACHIEVE 100% NAAC
ACCREDITATION OF PRIVATE COLLEGES
BY 2020.**

Government of Nagaland
Directorate of Higher Education
State Level Quality Assurance Cell,
Nagaland: Kohima.

Timeline: 2018-2020

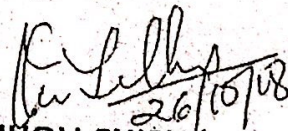
Private Colleges	Accredited	Non accredited	Target college by 2020
43	17	26	26

To expedite NAAC assessment, SLQAC, Higher Education proposes to classify Private Colleges into 4 Zone and place under accredited colleges for mentoring to achieve total accreditation by 2020.

1 st Zone	2 nd Zone	3 rd Zone	4 th Zone
No. of Colleges -5	No. of Colleges -10	No. of Colleges -5	No. of College-1
Mentor Institution: Kohima Science College Jotsoma. Mentee Institution: 1. Baptist College Kohima. 2. Capital College of Higher education. 3. Mountain View Christian College. 4. Don Bosco College (date of established 2015). 5. St. Xavier College Jalukie.	Mentor Institution: Accredited College panel Dimapur. Mentee Institution: 1. City College of Arts and Commerce, Dimapur. 2. S.D. Jain girl's College 3. Salesian College of Higher Education. 4. Salt Christian College. 5. Eastern Christian - College. 6. Mount Mary College, Chumukedima. 7. J.N Aier College. 8. Yemhi Memorial College. 9. North East Institute of Social Science and Research (established- 22/04/14). 10. MGM College, Midland (established- 2015) New College.	Mentor Institution: Fazl Ali College Mokokchung. Mentee Institution: 1. People's College. 2. Tuli College, Tuli. 3. Jubilee Memorial College (established- 16/06/15). 4. Loyem College, Tuensang. 5. Shamatore College Shamatore (New College) 2018.	Mentor Institution: Mt. Tiyi College Wokha. Mentee Institution: 1. Bailey Baptist College Wokha.

Tentative Activities to be taken up in Consultation with the Private Colleges:

20 th Nov 2018	Consultative meeting with Accredited Private College in Dimapur.
3 rd Dec 2018	Submission of Action Plan by mentor Institutions.
13 th Feb 2019	SLQAC review meeting with Zone I mentor-mentee Institutions.
20 th Feb 2019	SLQAC review meeting with Zone II mentor-mentee Institutions.
27 th Feb 2019	SLQAC review meeting with Zone III mentor-mentee Institutions.
6 th March 2019	SLQAC review meeting with Zone IV mentor-mentee Institution.
29 th March 2019	Submission of progress report of the mentee Institutions.


(KUHOLI CHISHI)
DIRECTOR
HIGHER EDUCATION
NAGALAND: KOHIMA



GOVERNMENT OF NAGALAND
DIRECTORATE OF HIGHER EDUCATION
NAGALAND : KOHIMA
797001

☎ 0370-2271020

NO.HED/NAAC/CONSULTANCY/2016/15 Dated Kohima, the 5th March, 2020

To,

The Principal,
KOHIMA SCIENCE COLLEGE (A)
JOTSOMA, KOHIMA.

Sub: REQUEST FOR SUBMISSION OF 2ND PHASE MENTOR-MENTEE REPORT
2019-2020

Sir/Madam,

On the subject cited above, all mentor colleges are directed to submit the 2nd Phase Consultancy Service Report (2019-2020) by 20th April, 2020 to the Officer on Special Duty (NAAC).

Sd/- DR. APENI LOTHIA
Additional Director & HOD
Higher Education

NO.HED/NAAC/CONSULTANCY/2016

Dated Kohima, the March, 2020

Copy to:

1. The Sr. PS to the Hon'ble Minister HTE & Tribal Affairs, Nagaland, Kohima.
2. The Commissioner & Secretary, HTE, Nagaland, Kohima.
3. Office copy.

9/3/2020

IQAC Co-ordinators
To do the needful

09/03/2020

(S. J. LEVI KEOR)
Officer on Special Duty (NAAC)
Higher Education

05/03/2020

GOVERNMENT OF NAGALAND
OFFICE OF THE PRINCIPAL: KOHIMA SCIENCE COLLEGE
(An Autonomous Government P.G. College)
JOTSOMA : NAGALAND

NO.KSCAJ/ESTT-1/2018-19/ 602. /Dt. Kohima, the 3rd Dec. 2018.

To,

✓
The Director,
Higher Education,
Nagaland, Kohima.

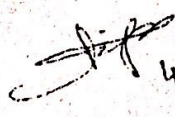
Sub: Mentoring Non-Accredited College: Regarding.

Madam,

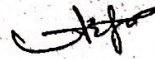
With reference to your letter No.HED/NAAC/CONSULTANCY/2016/1064 dtd. Kohima 01/11/18, we would be honoured to assist you in extending consultancy services to the Non-Accredited colleges assigned to our college.

Mentoring action plan is enclosed herewith as directed.

Co. Ord. IDAC


4/12/18

Yours faithfully,



(Dr. Lily Sema)
Principal,
Kohima Science College, Jotsoma.

PLAN OF ACTION

Mentoring of NAAC Non-assessed Colleges in Kohima

Name: *Peer Advocacy Programme for Non-Assessed Colleges in Kohima*

Organised & Sponsored: *Kohima Science College, Jotsoma (Mentor College)*

Objectives

- a. Identification of the Issue
- b. Developing a solution through support
- c. Reaching the desired goal/change

Methodology

- a. Organise Seminars/Workshops/Advocacy Talks with the Concern Colleges
- b. Help set up IQAC (if they are yet to)
- c. Help them prepare for Academic and Administrative Audit (AAA) and request the Directorate of Higher Education to visit them.
- d. Reviews (optional)

Some major areas to be covered during the programme

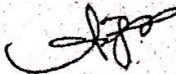
- a. Share why assessment and accreditation is necessary
- b. How to get started (e.g. LOI/SSR, Seven Criteria, etc)
- c. What is a Peer Team visit & Exit Meeting like?
- d. Benefits

Way Forward

- a. To ensure that the online submission of Self Study Report is done
- b. Conduct further Seminars or Workshops on relevant issues like Research Methodology/Research Projects, etc (Optional)

Timeline

- By December 2019



Dr. Lily Sema
Principal
Kohima Science College, Jotsoma

MORNING EXPRESS

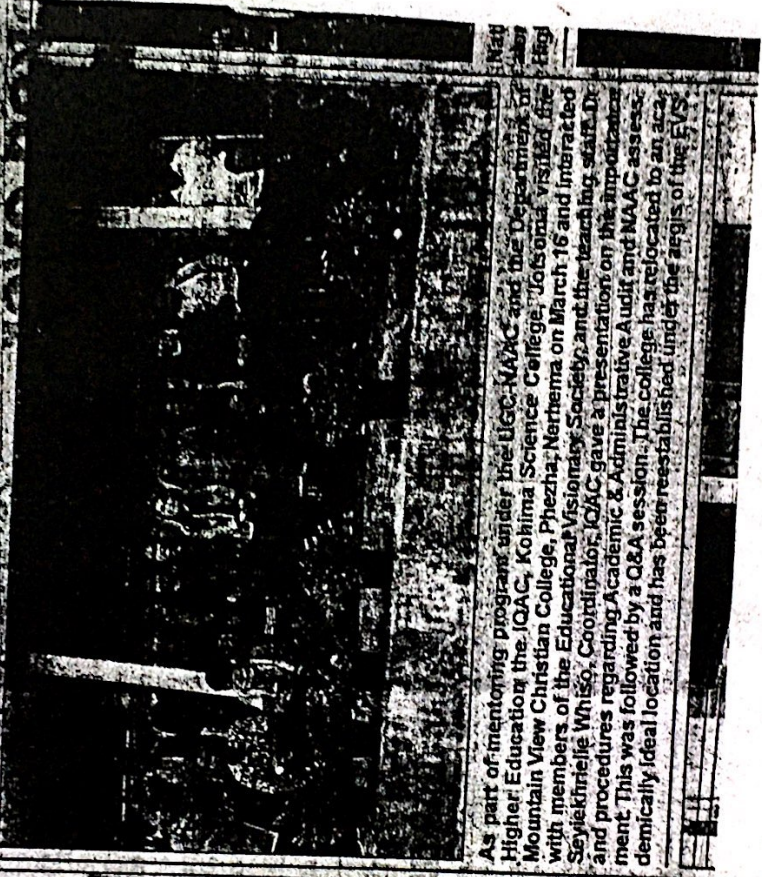
NAAC preparation initiative at Baptist College

KOHIMA, NOVEMBER 23 (ME/N): NOA four-member team from IQAC cell, Kohima Science College, Jitsorna visited Baptist College, Kohima on November 21 for an interactive talk with the Principal and faculty of both Kohima and Sechu campuses. The team which comprised of Dr Seyekhriele Whiso, Dr Irakaba, Dr Daniel Kibama and Dr Maniele Nuh gave presentation and talks on various requirements and parameters of the NAAC assessment process. This was followed by discussion on diverse aspects. With the interaction, the process of preparing for NAAC was formally initiated at the College. It acknowledged the team from Science College for being prompt in performing their responsibility as a mentor of the college and enlightening us on the various requirements to be carried out and their honest appraisal on the strengths and weaknesses of the college. We acknowledged their concern to look forward to continued guidance and support even in the coming days.

Team of Don Bosco
 for the theme 'Run
 er at 5:30 am from

STD code: 03862	KOHIMA	STD code: 0370	FIRE STATIONS
	Fire Brigade		KOHIMA SOUTH
			0370-2222957/1011

MORNING EXPRESS



As part of mentoring programs under the UGC-MAAC and the Department of Higher Education of the IQAC, Kohima Science College, Joliswa visited the Mountain View Christian College, Pheza, Nerhema on March 16 and interacted with members of the Educational Visionary Society and the teaching staff. Dr. Seyikhrilele White, Coordinator, IQAC gave a presentation on the importance and procedures regarding Academic & Administrative Audit and MAAC assessment. This was followed by a Q&A session. The college has relocated to an academically ideal location and has been reestablished under the aegis of the FVS.

mil.
irts.
for

Abbreviations Used

1. AAA : Academic & Administrative Audit
2. AQAR : Annual Quality Assurance Report
3. CGPA : Cumulative Grade Point Average
4. IIQA : Institutional Information for Quality Assessment
5. IQAC : Internal Quality Assurance Cell
6. KI : Key Indicator
7. LOI : Letter of Intent (now IIQA)
8. NAAC : National Assessment & Accreditation Council
9. Q_iM & Q_nM : Quality & Quantity Metrics
10. RUSA : Rashtriya Uchchattar Shiksha Abhiyan
11. SLQAC : State Level Quality Assurance Cell
12. SSR : Self Study Report



Teaching Faculty with the Principal, Kohima Campus



Mountain View Christian College, Phezha, Nerhema